

**Pinetop-Lakeside Chamber of Commerce
High Mountain Music Fest.
Vendor Application**

June 17, 2017

Saturday-12:00 pm to 8:00 pm,

VENDOR NAME: _____

BUSINESS NAME: _____ SALES TAX # _____
(8 digits no letters)

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE: () _____ EVENING PHONE: () _____

WEB SITE _____ EMAIL: _____

Description of work (Hand Made or Commercial) _____

Make all money orders, cashiers or business/personal checks payable to: Pinetop-Lakeside Chamber of Commerce – Music 2017

Mail to: Pinetop-Lakeside Chamber of Commerce 518 W. White Mountain Blvd., Lakeside, AZ 85929

Questions: Call Festival Coordinator at (928) 367-4290 or email at malaina@pinetoplakesidechamber.com

Credit Card Information: { } Visa { } MasterCard
_____ Credit Card Exp. Date ____/____

CVV # Digit # _____ (The last 3 digits of numbers located on the signature strip)
I fully understand the cancellation policy whereby if I am accepted to display at this festival and I should need to cancel, booth fee payments will not be refunded to me.

Applicant Signature: _____ Date: _____

Billing Address: Name _____ Telephone # () _____

Street Address: _____ City _____ State _____ Zip _____

“I agree to abide by the conditions and requirements as set forth on the accompanying application, requirement for and understand the event producer can deny my participation for any reason”.

APPLICANT SIGNATURE DATE

THIS IS AN IMPORTANT LEGAL DOCUMENT WHICH MUST BE SIGNED AND RETURNED

- _____ Booth fee of \$40
- _____ Completed Permit Form, Application, Indemnity Agreement and/or Insurance Certificate, copy of Drivers license and AZ Sales Tax License
- _____ Photos of work, work area & booth set-up (if not on file from 2012)
- _____ Self-addressed, stamped (.65) if you want your pictures returned

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Rules, Standards, Eligibility & Application Guidelines

- Booth Fee** Art/Craft and Commercial booth fee is \$40.
- Payments** Credit cards (VISA or MasterCard only), money orders, cashiers check or checks will be accepted. Make money orders, cashiers check or business/personal checks payable to Pinetop-Lakeside Chamber of Commerce. Improper method of payment will be returned.
- Altercations** Any Vendor or member of their family who is involved in any verbal or physical altercations will be immediately removed from festival grounds along with their art and will not be permitted to return. No refunds will be made.
- Location** This open air festival is held on at the Pinetop Lakes Activity Center & Stables (P.L.A.C.&S.), 5475 Buck Springs Rd. Pinetop, Arizona. Rain, Shine, or Wind we are in the mountains. Be prepared for the weather. Tents must be anchored by weights. **No staking allowed.**
- Cancellation Policy & Right Reserved** Once a Vendor has been confirmed, there will be no refund due to cancellations for any reason. The Festival Committee reserves the right to assign Vendor locations in the best interest of the festival and reassign booths due to Vendor cancellations or no-shows. No-shows are those Vendor who have not set-up their assigned booths by 11:00 am on Saturday June 17th, 2017.
- Booth Space** Booth dimensions are 14 feet by 14 feet space. **WHITE TENTS or WHITE CANOPIES** must be provided by the exhibitor. Tents and canopies must be professionally manufactured, be all white in color and in good condition. Tarps, plastic sheeting, blankets or similar will not be allowed. Exhibitors are required to provide their own tables and chairs. Rain, wind or shine this is the mountains. So please note . . . we will be on combination of grass and dirt areas so weights are required to anchor your tent on the festival grounds at P.L.A.C.&S..
- Registration** Check-in will begin on Saturday, June 18th, 2017 from 9:00 am until 11:00 am. Booths must be set up by 11:30 am, open by 12:00 pm on Saturday and remain open until 8:00 pm on Saturday. Applicant must claim their assigned booth space no later than 10:00 am on Saturday or your booth and fee will be forfeited.
- Festival Hours** Saturday, June 17th from 12pm to 8pm with a \$10.00 admission fee for music, \$30.00 admission fee for music and beer. VIP tickets are available
- Loading, Unloading &** A loading and unloading area is designated for your convenience. Immediately after unloading, please move your vehicle to its assigned parking lot. Vehicles are subject to towing if not in proper parking area or blocking entrance/exit.
- Parking** During Festival hours you must park in the designated vendor parking area only. This is required for handicapped and customer parking.
- Festival Committee Quality Control** The Festival Committee will conduct their duties throughout the event. If you are asked to put away any items, please do so immediately. Any dispute of a product or interpretation of rules must be submitted in writing and will be decided by a majority vote of the Festival Committee whose decision is final.

**License, Sales
Tax and Town
Permit**

Each Vendor is responsible to register with the State of Arizona Revenue (480) 545-3500, ask for a License Compliance Officer. Vendor must collect report and pay appropriate taxes for all items sold at the festival if applicable. Visit www.revenue.state.az.us if you have any questions or call (602) 255-2060 Toll-free from 520 or 928 area code (800) 843-7196. Attached is the permit for the Town of Pinetop-Lakeside and must be completed and returned with application. A compliance officer will be walking around festival to verify previous and sales tax permit. **Must remit a copy of your AZ Tax License & Drivers License with application. AZ Tax License must be posted in your booth space at the festival.**

**Security and
Waiver**

Vendor are responsible for their art, booth and own liability insurance during the festival. Security will not be provided. Pinetop-Lakeside Chamber of Commerce, Town of Pinetop-Lakeside, its agents, employees or volunteers are not responsible for loss, damage, vandalism, casualty, injury or theft. No alcohol, illicit drugs or firearms are allowed on the festival grounds at P.L.A.C.&S..

Pets Prohibited

No pets allowed on the festival grounds, except dogs assisting visually handicapped persons. Pet may be available at entrance. Vendor bringing pets will be asked to leave grounds and forfeit their booth space.

Dry Camping

There are a limited amount of RV dry camping places available. Please contact Pinetop Lakes Activity Center & Stables to reserve a spot, 928-369-1000.

Photo/Video Release

(Please sign for permission for you or your artwork to be photographed by Pinetop-Lakeside Chamber of Commerce)

I authorize photographers for the Pinetop-Lakeside Chamber of Commerce to take photographs of me or videotape me and/or my artwork during the 2017, High Mountain Music Fest. for any purpose the Chamber, a non profit corporation, deems necessary and appropriate for use in its publicity, publications, promotion, and/or advertising, with or without individual name(s), and for the Chamber to copyright these photographs or videotapes if it so desires.

I am the Vendor (or a representative of the Vendor), of legal age, and have the right to enter into a contract in this matter. I have read the authorization and release, and understand its contents.

Signature _____ Date _____

ALL NEW APPLICANTS MUST include (3) three photos: one of their product(s), the making of the product, and booth set-up. Along with written summary of the process it takes to make them.

Can we give your name out to other vendors and third parties? _____YES _____NO

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June 17, 2017
Saturday 12 pm to 8 pm

RELEASE AND INDEMNITY AGREEMENT

(PRINT NAME HERE) _____, hereinafter "Applicant" agrees to indemnify and hold the Pinetop-Lakeside Chamber of Commerce and Town of Pinetop-Lakeside, hereinafter "Chamber" and "Town" harmless for any and all claims or lawsuits for personal injuries, wrongful death or property damage arising from the acts or omissions of Applicant which is related to Applicant's sale of products or services or Applicant's booth or exhibit area at the Festival. Applicant shall be solely responsible for providing products liability insurance, completed operations insurance or other liability insurance which would provide coverage for the acts or omissions of Applicant or for Applicant's activities at the Festival. In the event that Applicant chooses not to purchase such liability insurance Applicant understands that Applicant shall be corporately and individually responsible for holding Chamber and Town harmless and for defending any lawsuits or claims made by insured persons. Applicant's indemnification of Chamber shall include all of the costs of defense including reasonable attorney fees, expert witness fees, travel, food and lodging expenses related to the defense and other costs actually incurred by Chamber and Town in defending such claims and lawsuits. In the event that Applicant has liability insurance, Applicant agrees to add Chamber and Town as an additional named insured for this event only.

Applicant further agrees and promises that Applicant will be solely responsible for the payment of all taxes, workman's compensation benefits and other taxes, fees, etc., relating to Applicant's sale of products and services and will hold Chamber and Town harmless for any and all such taxes, fees or benefits.

Further, Applicant agrees that it will abide by all Federal, State and local laws and ordinances related to its use of the booth or exhibit area during the Festival. Applicant further states it will defend and hold Chamber and Town harmless for any violation of law relating to Applicant's activities or Applicant's use of the booth or exhibit area.

Likewise, Chamber and Town agrees to indemnify and hold Applicant harmless for any and all claims or lawsuits for personal injuries, wrongful death or property damage arising from the acts or omissions of Chamber and Town. Further, Chamber and Town provides insurance coverage for these losses which occur in the common areas of the Festival, While Chamber accepts primary responsibility for the common areas, Applicant has the sole responsibility for its booth or exhibit area where Applicant's customers stand to purchase or view Applicant's products and services.

In the event that Applicant is a corporation, both the President and Secretary must sign. In addition, in the event the Applicant is a corporation, the two major shareholders of the corporation must also sign and guarantee this Release and Indemnity.

(MUST DATE HERE) Dated this _____ day of _____ 201____.

(APPLICANT MUST SIGN HERE) _____

Applicant (President)

Applicant (Secretary)

If Applicant is a corporation, I, individually and personally, agree to guarantee the performance of Applicant

Guarantor

Guarantor